



**HERSHEY
PUBLIC LIBRARY**
701 COCOA AVENUE
HERSHEY, PA 17033

Library Board of Directors

Meeting Agenda – March 16, 2021

Library Mission: to advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

Present: Sue Krieder, Natalie Nutt, Bill Ecenbarger, Carin Kaag, Geoffrey Crout, Jordan Yeagley, Laura O'Grady, Chris Abruzzo, Leigh-Anne Dornberger

1. Call to order 7:01 PM
2. Approval of January 19, 2021 minutes (Attachment A) – Natalie makes a motion to approve the minutes, Jordan seconds the motion. Motion passes unanimously.
3. Reports of Representatives
 - a. Friends of the Library Carin Kaag – Carin reports that the Friends have resumed accepting book donations and have been holding pop-up book sales in the library. They are also researching new fundraising opportunities.
 - b. Endowment Trust Jordan Yeagley – Jordan reports that the Endowment had their reorganization meeting in January, and they anticipate a quiet year. The next meeting will be in April.
4. New Business
 - a. Beanstack Black Voices Microgrant – Laura reports that the library is a recipient of a \$1,000 grant to deliver programming that focuses on equity, diversity, and inclusion. The program is titled, Mirrors, Windows, and Sliding Glass Doors. It will be a family book discussion that meets bi-monthly and discusses books written and illustrated by diverse individuals.
 - b. Forecasting for relaxing COVID restrictions – In coordination with the other libraries in the area, Laura anticipates relaxing the returned-items quarantine period. This is a result of new guidance from the CDC that shows the COVID19 virus is not circulated on surfaces.



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- c. ILL Policy Review (vote required) – Laura explains that a recent issue with a long-overdue ILL book necessitated the library updating their ILL policy. Leigh-Anne makes a motion to approve the policy. Bill seconds the motion. Motion passes unanimously.
 - d. Lending Policy Review (vote required) – Laura explains that a review of the ILL policy led to a review of the Lending policy which also needed to be updated. Carin mentions that there is a small typo in the presented policy. The word “anyway” should read “any way.” Laura notes that she will make the change. Carin makes a motion to approve the policy. Sue seconds the motion. Motion passes unanimously.
5. Old Business – No old business to discuss.
 6. Financial Report – (Attachment B) – Laura presents the financial report.
 7. Communications (Attachment C)- Laura shares positive feedback received the community over the past few months.
 8. Staff Reports
 - a. Director & Staff Reports (Attachment D) – Laura presents statistics that represent the last few months of work in the library. She notes that moving forward the statistics will look strange since they will be compared to the 2020 shut-down period. She also notes that she has included statistics on home delivery, curbside pickup, and new library card memberships.
 9. Adjournment- Sue makes a motion to adjourn the meeting. Geoffrey seconds the motion. Motion passes unanimously. Meeting adjourns at 7:29 PM.

Attachments

- A. January 19, 2021 Minutes
- B. Financial Report
- C. Communications
- D. Director & Staff Report
- E. ILL Policy
- F. Lending Policy

The next meeting of the Hershey Public Library Board of Directors is 7 PM on May 18, 2021