



Library Board of Directors

Meeting Minutes – March 18, 2025

Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

Present: Alison Jacobine, John DeFrank, Natalie Nutt, Cheryl Dellasega, Jordan Yeagley, Dominic Giovanniello, Darby Valego, Leah Holbrook

Absent: Geoffrey Crout, Karen Golin

1. *Call to Order:* John called the meeting to order at 7:00pm.
2. *Public Comment:* No public comment was made.
3. *Approval of Minutes:* Natalie made a motion to approve minutes from the January 21, 2025 Board of Library Directors meeting. Jordan seconded the motion. The minutes were approved unanimously.
4. *Reports of Representatives:*
 - a. *Friends of the Library:* Alison gave the report on Caroline's behalf. The Friends held their first Annual Puzzle Contest on February 1. 10 teams competed for 4 hours to complete a 1000 piece puzzle. It was very successful and will be repeated in the future. The next big event is for the Distinguished Author Visit in April when Grace M. Cho, author of *Tastes Like War* will be visiting the library to talk about her book.
 - b. *Endowment Trust:* Darby reported that the Endowment's funds have reached 3.5 million at the end of 2024. The Endowment reached their minimum spend in 2024 and are working on approving the items for 2025. Alison presented a series of items for the Endowment to fund in 2025 and there are a few more projects to be approved at the next meeting.
5. *Old Business*
6. *New Business*
 - a. *Library Card Application Revision* – Alison presented a revised version of the Library Card application based on the needs of the library after using the current application for two months. A few fields were added, and wording was clarified. Dominic made a motion to approve the new application, Natalie seconded, and the application was unanimously approved.
 - b. *HPL University Introduction* – Alison presented the draft flyer for a new initiative at the library. The program's goal is to have something at the library most Mondays, Tuesdays, and Wednesdays at the same time (around 2pm) to encourage connection with others during the daytime by coming to similar events again and again. The events will be sponsored by the Friends of the Hershey Public Library. The response from the Board was positive. The hope is for the initiative to start in Fall 2025.
 - c. *District Advisory Council Representative* – Alison provided the board information about the need for a board member to serve on the District Advisory Council. The commitment is 3-4



meetings per year and the board member will provide input on how the Capital Area Library District spends its funds. Jordan nominated Karen to serve as the District Advisory Council representative and the nomination was unanimously approved. Alison will notify Karen of her new position.

7. Financial Report: Alison presented the financial report ending in February of 2025. Spending is on track with no unexpected expenditures. The AC repair projects is almost at an end.
8. Communications: Alison shared compliments from a patron using the library's meeting rooms as well as confirmation of her submission of the library's Annual State Report to the State Library. She also shared images from the library's Edible Book Contest. It was agreed that the entries this year were very well done!
9. Staff Reports: Alison presented the data for January and February. Borrowing was lower in February due to the library being closed on February 17 due to electrical work in the building as part of the AC repair project.
10. Adjournment: Cheryl made a motion to adjourn; Dominic seconded the motion, and the meeting was unanimously adjourned at 7:23pm.

The next meeting of the Hershey Public Library Board of Directors is 7 PM on May 20, 2025