



Library Board of Directors

Meeting Minutes – May 20, 2025

*Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.*

*Present: John DeFrank, Jordan Yeagley, Geoffrey Crout, Karen Golin, Alison Jacobine*

*Absent: Natalie Nutt, Cheryl Dellasega, Dominic Giovanniello*

1. *Call to Order:* Geoffrey called the meeting to order at 7:02pm.
2. *Public Comment:* No public comment was made.
3. *Approval of Minutes:* Karen made a motion to approve minutes from the March 18, 2025 Board of Library Directors meeting. John seconded the motion. The minutes were approved unanimously.
4. *Reports of Representatives:*
  - a. *Friends of the Library:* Alison gave the report on Caroline's behalf. The Friends made a donation to the Palisades Branch Recovery Fund to aid in their recovery after the LA Fires. Grace M. Cho visited the library for the annual author visit. Around 90 people attended and it was very well received. Next year's author is Kate Quinn. The Annual Book sale is scheduled for August 1-5 in 2025. Volunteers are needed so please encourage people to sign up when the registration is sent around.
  - b. *Endowment Trust:* Alison provided a report received in advance from Darby. Darby reported that the Endowment's funds are currently at \$3.5 million, which is down about 1.7% year to date which is better than expected with the market volatility. The Endowment is working on an RFP for tax accounting services. At the recent meeting, they reviewed project budget status and approved spend on new tables and chairs for the computer area as well as a revised anticipated spend on marketing materials. A brief discussion was held regarding the workings behind the author visit as well as changes being made to the future.
5. *Old Business – No Old Business*
6. *New Business*
  - a. *Internet Access Policy Revision:* Alison noted that the Internet Access Policy was reviewed by the Township's solicitor for another matter and he recommended the following changes to the Policy that highlight that users of the library's internet cannot expect privacy when using the network. Geoffrey made a motion to approve the proposed revisions, John seconded and the motion passed unanimously.
7. *Financial Report:* Alison presented the financial report ending in April of 2025. Some money was saved due to the InterLibrary Loan staff member being out. Finances are continuing as budgeted, and the AC project is almost fully paid.



8. Communications: Alison shared compliments regarding the library's recent event featuring A.S. King and general compliments about the library's work. Geoffrey asked about IMLS cuts and how they would affect the library. Alison said it would probably be felt through increased InterLibrary Loan costs as well as decreased options for digital databases provided through PowerLibrary. Alison also mentioned she is working to add local ILL options such as Penn State University libraries. Alison is working with Penn State Harrisburg and Dauphin County Library System on this goal. Geoffrey asked if this would include access to holdings in all big 10 universities and Alison said she did not know this yet as talks are still in the early stages. Jordan asked what the library had learned regarding the A.S. King event. Alison said the library planned to carefully target marketing in the future.
9. Staff Reports: Alison presented the data for March and April. No comments were made.
10. Adjournment: Karen made a motion to adjourn; Geoffrey seconded the motion, and the meeting was unanimously adjourned at 7:40pm.

*The next meeting of the Hershey Public Library Board of Directors is 7 PM on July 15, 2025*