



Library Board of Directors

Meeting Minutes – September 16, 2025

Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

Present: Geoffrey Crout, John DeFrank, Cheryl Dellasega, Karen Golin, Natalie Nutt, Alison Jacobine

Absent: Dominic Giovanniello, Jordan Yeagley

1. *Call to Order:* Geoffrey called the meeting to order at 7:05 pm.
2. *Public Comment:* No members of the public were present
3. *Approval of Minutes:* Geoffrey noted that the date of the next meeting was incorrect at the bottom of the minutes. Alison said she would make that changed and asked if anyone saw any other errors. Natalie made a motion to approve the amended minutes from the July 15, 2025 Board of Library Directors meeting. John seconded the motion. The minutes were approved unanimously.
4. *Reports of Representatives:*
 - a. *Friends of the Library:* Alison gave the report on Caroline's behalf. The Friends of the Library had a successful book sale and raised over \$47,000 to go towards events at the library. There were many compliments on how well the sale ran. HPL University is sponsored by the Friends and offers programming during the day to encourage lifelong learning. There was also a reminder to attend the Annual Chocolate Town Book Fest on Saturday, October 4 from 11am – 3pm. The Friends will have a table at the festival. Alison noted that the Book Fest has been very popular and filled up quickly. Geoffrey asked if there were plans to move the Book Fest to another location and Alison said they were investigating having it at Derry Township High School in the future and had been in touch with the Parks and Rec department to find out how they hosted the craft fair. John noted that he volunteered at the book sale and it was well attended but something needed to be done about the book sellers. A discussion was held regarding book sellers at the
 - b. *Endowment Trust:* Alison noted that Darby had no report but the Endowment Trust had met and reviewed portfolio performance and progress on their funded projects.
5. *Old Business:* – No Old Business
6. *New Business:*
 - a. *2026 Library Closure Dates:* Alison submitted the closure dates for the library for review by the board. Geoffrey asked if there were any questions. John made a motion to approve



the planned closure dates and Cheryl seconded the motion. The motion passed unanimously. The closure dates will be posted online and placed in the library's schedule.

b. Revision of Internet Access Policy – Alison showed a revised version of the Internet Access Policy noting that the library had to add a password to the Wifi and was updating the policy to reflect that fact. Geoffrey made a motion to approve the revised Internet Access Policy and Natalie seconded the motion. The motion passed unanimously.

7. *Financial Report*: Alison presented the financial report through September of 2025. There was more than usual spending in the line for other collection items due to the purchase of new, more reliable hotspots.

8. *Communications*: Alison shared positive feedback from patrons regarding fine free as well as staff service. She presented the approval of the State Aid Library Subsidy Application for 2025. There was also a positive message regarding the Friends Book Sale.

9. *Staff Reports*: Alison presented the data for July and August. Natalie asked if there was a way to compare the data from the Hershey Public Library with other libraries in the area. Alison said there was a way to compare with similar size as well as local libraries and she would bring some comparisons to the next meeting.

10. *Adjournment*: Cheryl made a motion to adjourn; John seconded the motion, and the meeting was unanimously adjourned at 7:33pm.

The next meeting of the Hershey Public Library Board of Directors is 7 PM on November 18, 2025