



Library Board of Directors Meeting Minutes – May 19, 2026

Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

Present: John DeFrank, Karen Golin, Alison Jacobine, Beth Shaw, Jordan Yeagley, Millicent Godoy, Olivia O'Connor, Campbell Hetrick, Liam Wyatt, Mark Totten, Rita Smith

Absent: Bruno Bellucci, Sandy Ballard, Cheryl Dellasega

1. *Call to Order:* Karen called the meeting to order at 7:02 P.M.
2. *Public Comment:* No public comment was made.
3. *Approval of Minutes:* Beth made a motion to approve the minutes from the March 17, 2026 meeting. John seconded the motion. The minutes were approved unanimously.
4. *Reports of Representatives:*
 - a. Friends of the Library: Caroline Schwalm submitted a report to Alison. On April 11, 330 people attended the Kate Quinn author event held by the Friends. It was very successful. The Friends are now preparing for their Annual Book Sale from July 31 – August 4, 2026. A sign up genius will be sent around for volunteers in July. Board members are encouraged to sign up.
 - b. Endowment Trust: None
5. *Old Business:* None.
6. *New Business:*
 - a. Mark Totten presented an award to outstanding volunteer, Millicent Godoy, who is moving out of state but has had a tremendous impact on the teen program at HPL. Millicent was presented with a pin, a certificate, and her favorite book, *WE* by Yevgeny Zamyatin will be added to the collection in her honor.
 - b. The staff proposed the establishment of an “Outstanding Teen Volunteer Award” or the “Millie Award” to recognize the contributions of outstanding teen volunteers at the Hershey Public Library. The following criteria were suggested:



- i. Exceptional amount of volunteer hours
- ii. Organize and run programs
- iii. Be an integral part of the teen program (i.e. regular attendance and support of teen and library programs)

The board engaged in discussion surrounding the award. Beth asked if there would be other teens who would qualify for the award. Alison answered that the Youth Services Program Manager who works with the teens would be the best person to make suggestions as well as the Children's Librarian. It was agreed that a book would be added to the collection of the honoree's choosing as well as presenting them with a certificate as part of the award. Karen asked for a motion to approve setting up the award. Jordan made a motion to approve and Beth seconded. The motion was unanimously approved.

7. *Financial Report:*

- a. Alison reviewed the financial report through April 2026. There were some emergency repairs but the one for the AC unit was covered under warranty.

8. *Communications:*

- a. Communications for March and April 2026: Katelyn Boucher was recognized by the Derry Township Board of Supervisors as the library's employee of the year. The library's annual report has been fully submitted and a photo was shown of visitors to the Spontaneous Sparks Improv class. HPL University has been going very well.

9. *Report of the Library Director and/or Staff Reports:*

- a. Board Reports for March and April 2026: Alison noted that two large programs started in March including moving to Vega and a new website with the Township. There are staff transitions with some resignations, hour changes, and Jeff Cothren, Assistant Director, has set his final day with the library. New Board games and hotspots are now circulating. Many Endowment projects were completed including repair of the AV system and new chairs.

10. *Adjournment:* John made a motion to adjourn seconded by Jordan. The meeting was unanimously adjourned at 7:42 P.M.

*The next meeting of the Hershey Public Library Board of Directors is 7 PM on July 21,
2026*